

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
CEU APPLICATIONS COMMITTEE MINUTES
March 13, 2026**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on March 13, 2026.

MEMBERS PRESENT

Kyle May
Denise Hutchins

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

Charles Pemberton

LEGAL COUNSEL

Sara Janes

OTHER

CALL TO ORDER

Denise Hutchins called the meeting to order at 1:04p.m.

APPROVAL OF MINUTES

Kyle May made motion to defer the February 13, 2026, meeting minutes. Second by Denise Hutchins. All in favor. Motion carries.

CEU APPLICATIONS

#2 Deferred - PowerPoint may not be up to date. It mentions 12 supervisees, but this was recently changed from 12 to 9 in February 2025. Agenda doesn't show how long topics will be discussed or break times and length.

#12 through 30 Deferred - No slides/agenda provided and certificate and evaluation only on one submitted training.

#34 & 35 Deferred - Missing evaluation and certificate.

#42 - Approved for 5 hours.

#43 - Not enough hours. Agenda shows 2 days of training and only 12 hours of class time. Is this supposed to be 2 or 3 days? Updates are needed to ensure up-to-date information is included. Slide 14 needs to be revised or deleted. Slide 20 needs to include graduate degree transcript instead of class transcript. Needs to specify that LPCC-S can only carry 9 supervisees as of 2/2025.

ADJOURN

Denise Hutchins made motion to adjourn at 1:42 p.m., second by Kyle May. Motion carried.